



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

15 DEC. 2020

DIVISION MEMORANDUM

No. 357 s. 2020

ROLL OUT ON CHILDREN OF MIGRANT WORKERS PHASE 2

To: OIC-Assistant Schools Division Superintendent
Chief Education Program Supervisors
Heads, Unit/Section
Heads, Public Elementary and Secondary Schools
All Others Concerned

1. Pursuant to Regional Memorandum DepEd-4A-03-RM19-182 entitled "ATIKHA Special Meeting for Focal Persons of Migration and Development", the City Schools Division of the City of Tayabas will conduct Roll Out on Children of Migrant Workers Phase 2 on Dec. 17-18, 2020.
2. The objectives of this activity are as follows:
 - a. Conduct Program Implementation Review for Pilot Implementers and status update after a year of pilot implementation.
 - b. Capacitate the participants on the School-Based Program of Migrations to establish school-based program implementation.
 - c. Sensitize the participants on the positive and negative effects of migration on migrants, their families, and their communities to enable them to provide technical assistance and support to school beneficiaries.
 - d. Provide awareness on financial planning, saving, investing, and borrowing to ensure that migration will contribute to the long-term development of themselves, their families, and their communities, identify and address issues and concerns, thereby enabling school beneficiaries to minimize the social costs of migration.
 - e. Achieve their financial and social goals for migration and train advocates, trainers and counselors on financial literacy and addressing migration related concerns.
3. Participants to this activity are the public and private school program coordinators, pilot school implementers and members of the Technical Working Group.



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4. Attached are enclosures 1 and 2 - Program Matrix and the Technical Working Groups.
5. Immediate dissemination of this memorandum is desired.

ANIANO M. OGAYON, CESO V
Schools Division Superintendent



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Enclosure 1: Program Matrix

ROLL OUT ON THE CHILDREN OF MIGRANT WORKERS PHASE 2

7:30- 5:00 PM

Day 1: Walk Through of the Program Matrix

Day 2: Roll Out Proper

Time Frame	Activity	Moderator/ Facilitator	
7:30 – 8:00	Preliminaries <ul style="list-style-type: none"> ➤ Registration ➤ Prayer ➤ Overview of the Activity 	c/o TWCS I	c/oTECS
8:00 – 8:15	Program Background	Atikha Program Coordinators	
8:15 – 9:00	Pilot Implementers' Program Implementation Review	TECS and TWCS I	
9:00 – 10:00	Module 1: The Life and Works of Migrants <ul style="list-style-type: none"> Activity 1: Magkudkod ay Di Biro Activity 2: 24 Hours sa Buhay ng OFWs Activity 3: Mahal Kong Inay 	Jocelyn Nanez	Dr. Christine Cabuyao
10:00 – 11:00	Module 2: Positive and Negative Effects of Migration <ul style="list-style-type: none"> Activity 1: Kailan Ka Babalik Inay? Activity 2: Timbangin Kung Ano ang Kulang Activity 3: Tayo ay Magkakaugnay 	Jocelyn Nanez and Cirila Obciana	Agnes Lagdameo and Anna Monica Bautista
11:00 – 12:00	Module 3: Positive and Negative Effects of Migration <ul style="list-style-type: none"> Activity 1: Taong tao Ako Activity 2: Hagdan- hagdang Pangarap Activity 3: RoadMap 	Agnes Lagdameo and Nicole Oliva	Esmeralda Quesea and Anna Monica Bautista
12:00 – 1:00	LUNCHBREAK		
1:00- 2:00	Module 4: Gender Sensitivity <ul style="list-style-type: none"> • Guess Who • Out of the Box Let's Compare: Role Changes After Migration	Esmeralda Quesea and Anna Monica Bautista	Agnes Lagdameo and Nicole Oliva
2:00-3:00	Module 5: Bridging the Gap, Fostering Good Relations and Communications <ul style="list-style-type: none"> • Ang Konstelasyon ng Aking Pamilya Communication and Relations	Marian Cabuyao	Maria Edissa Contreras
3:00 - 3:15	HEALTHBREAK		
3:15-4:15	Module 6: Savings Consciousness BillMoko 1000 Peso Bill	Maria Edissa Contreras	Marian Cabuyao
4:15 - 4:30	Orientation on Bank/ Coop Savings Program		
4:30-5:30	Graduation Program	c/oTECS	c/o TWCS I



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Enclosure 2: Technical Working Group

**TECHNICAL WORKING COMMITTEE/ TERM OF REFERENCE
ROLL OUT ON THE CHILDREN OF MIGRANT WORKERS PHASE 2
January 19-20, 2020**

Over all Chairperson: Aniano M. Ogayon, CESO V

Co- chairperson: Maylani L. Galicia

Dr. Edwin R. Rodriguez

Committee	Chairperson/s	Terms of Reference
Program Preparation	Dr. Edwin R. Rodriguez Joan Kathleen T. Brizuela	-Plans on the conduct of the program -Prepare Training Design
Registration and Attendance	Kevin Ramiro	- Monitors and prepares the actual list of participants. - In-charge of signing of attendance, registration and Meal Attendance.
Facilitators	Dr. Christine Cabuyao Jocelyn Nanez Esmeralda Quesea and Anna Monica Bautista Agnes Lagdameo and Nicole Oliva Maria Edissa Contreras Marian Cabuyao	-Facilitation of Topic and activities During webinar
ICT and Sound System	Jayron Baer	-Prepare the technical set up of the venue. -Prepare/ collect and take charge in playing audio-visual presentations and material to be used during the activity. -Assist presenters and master of ceremony in technical aspect during the training.
Support	Frenalyne Tabernilla	-Assist in preparation of documents. -Assist in the inventory and distribution of supplies and food.
Documentation	Joan Kathleen T. Brizuela	-Document the event from the opening until the closing program. - Prepare and submit complete report (narrative report) 2 days after the event.
Certificates and Programs	Jerome Javin	-In charge of Certificate Approval and Printing. -Distributes Certificates and Program
QAME	Maria Corazon Borbon	-Prepare the evaluation tool and conduct M&E and gather feedback. -Gathers, feedback, analyzes and evaluates to be able to prepare findings and recommendations for the endorsement to SGOF Chief. -Prepares findings and recommendations.
Master of Ceremonies	Nicole May R. Lagar	-Facilitate and moderates program flow during the webinar.



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